

Job Descriptions
INDIVIDUAL EXECUTIVE BOARD MEMBER

- I. Serve as liaison between the DSEA and local associations to:
 - a. foster the implementation of key DSEA Association programs, including membership and Legislative/Political Action
 - b. present and represent Executive Board actions
 - c. convey concerns from locals to the Executive Board

- II. Attend all meetings
 - a. regular and special Executive Board meetings
 - b. DSEA Representative Assembly as a Board delegate
 - c. Board training sessions
 - d. Legislative Program Adoption
 - e. other Association functions as assigned by the President

- III. Serve as the DSEA Representative in legislative and/or political activities, such as:
 - a. Lobbying in a manner consistent with DSEA legislative priorities as outlined in the Legislative Guiding Principles and if not requested to do so provide DSEA with notice of the intent to lobby.
 - b. participating in the DSEA endorsed campaigns
 - c. participating in and encouraging others to contribute to the NEA/DSEA Fund for Children and Public Education

- IV. Serve in other official capacities as appointed by the President, such as:
 - a. DSEA operational and programmatic work groups
 - b. Department of Education (and other outside organizations)
 - c. NEA assignments
 - d. others as need arises

Revised 10/95, 5/99, 8/01, 2/24